

SAIJA WASHINGTON

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PROFESSIONAL SUMMARY

Experienced teacher leadership coach with a passion for instructional design, seeks to obtain a position with an organization committed to transforming the landscape of Education.

SKILLS

- Data Analysis
- Learning Sciences- Makerspaces
- Educational Programs/Evaluation
- Adult Learning Principles
- Public Speaking
- Cognitive Coaching
- Curriculum Development
- Learning Designer

WORK HISTORY

DECEMBER 2021-CURRENT

Education Specialist | Guilford County School District | Greensboro, NC

- Performs tracking, monitoring, and maintenance of Title I budget compliance for 7 private schools and 83 public schools receiving federal funding of ;
- Co-lead and implement professional development sessions regarding Title I programming for 83 public schools face-to-face and virtually via Microsoft Teams;
- Monitor expenditures to remain within approximately \$358,000 budget and improve forecasting accuracy for Equitable Services (private school federal funding.
- Track purchase orders and followed up with vendors and carriers to support timely deliverables while maintaining effective and lasting vendor relationships through dynamic communication, collaboration, and questioning skills.
- Implement policies and procedures for optimal purchasing methods and cost control.
- Develop solutions for administrators and school support staff to improve academic performance of Title I school programming.

JUNE 2020-CURRENT

Startup Founder | The Creative Sage LLC

- Established strong partnerships with small business owners to

improve mindfulness and lives of others through learning design principles.

- Assembled and led high-performing team, fostering culture of collaboration and innovation.
- Self-published guides to support small businesses goals and learning objectives.

APRIL 2016-JUNE 2020

Education Consultant | University Of North Carolina At Greensboro | Greensboro, NC

- Developed higher education programming events and other professional development designed to increase and improve leadership and teacher preparation programming
- Planned, formulated and assessed goals, policies, and activities designed to implement educational objectives and performance standards for institution of higher education.
- Coordinated training for neighboring school districts and schools by creating webinars, tutorials and training manuals, maintaining consistent quality of educational programs
- Recognized educational program improvement requirements and supported faculty leaders in developing solutions.
- Provided ongoing coaching and mentoring to over 500 teachers and administrators to impact student achievement
- Designed, and coordinated training for 4 school districts by creating courses, training materials, and slideshows while maintaining consistent quality of educational programs for 8 years.

OCTOBER 2010-APRIL 2016

Academic Induction Coach | University Of North Carolina At Greensboro | Greensboro, NC

- Coached, trained and mentored teachers in preparation for clinical partnerships
- Co-created and presented facilitative guides, instructional videos, interactive participants packets five consecutive years to support preservice and teacher development in higher education for highly impacted neighboring North Carolina school districts
- Facilitated research partnerships to improve teacher clinical experiences and opportunities to expand professional development opportunities for inductees across 4 teacher education departments.
- Built strong networks to streamline initiatives with school district,

university and community partnerships;

- Bridged opportunities in clinical school settings and higher education to support teacher leadership.

AUGUST 2009-OCTOBER 2010

Instructional Literacy Coach | Guilford County Schools, Otis Hairston Middle School | Greensboro, NC

- Guided teachers to collect and analyze data and developed action plans in response to determined student needs.
- Assessed literacy needs of school by reviewing student data and current curriculum.
- Organized classroom visits and classroom walk-throughs to determine professional learning opportunities
- Led professional learning teams in establishing pineapple approaches to building capacity across grade level teams using SWIVL digital tools.

AUGUST 2008-JUNE 2009

Lead English Language Arts Teacher | Hairston Middle School, Guilford County Schools | Greensboro, NC

- Supported students develop academic, social and emotional skills for long-term success.
- Evaluated academic skills of each student through verbal assessments, graded assignments and standardized tests.
- Built and delivered learning content according to priority and scope.
- Led adoption of new IB (International Baccalaureate) curriculum and professional development for 6th Grade Literacy Programs.
- Developed and implemented various IB Unit plans, utilizing age-appropriate material and focusing on relevant topics using Understanding by Design principles of practice.

AUGUST 2006-JUNE 2008

5th Grade Teacher | Hunter Elementary School, Guilford County Schools

- Taught students subject-specific material, learning strategies, and social skills.
- Prepared materials for lessons, assignments, and assessments, and evaluated, corrected and graded student performance to identify gaps in skills or knowledge and set realistic goals.
- Built positive relationships with parents to involve families in educational process.

- Collaborated with administrators, university partners, on classroom policies, management strategies, and discipline.
- Lead teacher evaluator for four preservice teachers for 2 years.
- Increased Reading to 80% proficiency on Reading Standardized State Testing

AUGUST 2004-JUNE 2006

5th and 6th Grade Teacher | Bridgeport Public Schools | Bridgeport, CT

- Built positive relationships with parents to involve families in educational process.
- Prepared materials for lessons, assignments, and assessments, and evaluated, corrected and graded student performance to identify gaps in skills or knowledge and set realistic goals.
- Communicated student progress, academic difficulties, or behavioral concerns to parents, guardians and administration using tact and professionalism to improve student academic performance.
- Led one-on-one tutoring program with students to determine strengths, weaknesses, and learning patterns.

AUGUST 2002-MAY 2004

K-12 Substitute Teacher (Graduate Intern) | University Of Bridgeport | Bridgeport, CT

- Met graduate coursework requirements to support elementary school staff as substitute teacher
- Maintained day-to-day classroom management and discipline to promote learning initiatives in large urban school district

AUGUST 1997-AUGUST 2002

2nd and 3rd Grade Teacher | Wake County Schools | Knightdale, NC

- Collaborated with administrators on classroom policies, management strategies, and discipline.
- Scheduled and directed field trips and hands-on activities to foster student learning and creativity.
- Helped students develop self-esteem and life skills by fostering healthy conflict-resolution, critical thinking, and communication.
- Created supportive and inclusive learning environments, fostering positive classroom atmospheres supporting student growth and learning.

EDUCATION

Bachelor of Science: Elementary Education

Bennett College For Women, Greensboro, NC

Master of Science: Education

University of Bridgeport, Bridgeport, CT

No Degree: Instructional Design & Technology

Purdue University, West Lafayette, IN

RESEARCH PARTNERSHIPS

8/2012-8/2014: Qualcomm/National Commission on Teaching and America's Future, "Mobile Devices Wireless Reach Just in Time Support" University of North Carolina at Greensboro, Greensboro, NC, Marcia Rock, PhD; Christina O'Connor, PhD

- Developed digital age clinical model using online professional community platforms
- Provided research support by determining practical analysis from quantitative and qualitative data from first year teachers participating in study
- Developed research papers for publication based on experimental results and analyses
- Presented research methodologies and lessons learned to colleagues during national conferences

8/2013- 5/2014: Engineering Is Elementary "The Cultural Production in Engineering", University of North Carolina at Greensboro, Greensboro NC Theresa Hegedus, Doctoral Student, Heidi Carlone, PhD Professor of Science and Cofounder of the University of North Carolina STEM Teacher Leader Collaborative

- Maintain relationships with Seed Teacher Leaders with ongoing coaching support during curriculum implementation
- Build capacity within schools to cultivate growth of STEAM initiative in school
- Collaborating with a research team by collecting and organizing data from partnership schools.
- Develop interview protocols for participants within highly impacted schools
- Collected data by direct observations, conducting interviews, and supporting research team organize focus groups

8/2015-2020 UNCG STEM Teacher Leader Collaborative University of North Carolina at Greensboro

Heidi Carlone, PhD, Jennifer Mangram, PhD

- Founding member of the UNCG STEM Teacher Leader Collaborative, a "think tank" of teacher leaders, university staff and community stakeholders passionate about research and

reimagining engineering education in highly impacted elementary schools.

- Implement and pilot vision for STEM Teacher Collaborative with school districts interested in reigniting interests in STEM education in elementary school placements specifically for high needs schools. Responsible for networking and building capacity within schools in efforts to build and grow sustainable grassroots implementation of EIE Curriculum (Engineering is Elementary).

REFERENCES

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